



TIERRA VERDE
AT DELRAY BEACH

RENTAL/RESALE PACKAGE

IMPORTANT NOTICE PLEASE READ CAREFULLY

- THE ENCLOSED APPLICATION MUST BE COMPLETED LEGIBLY, ACCURATELY, AND THOROUGHLY IN ORDER FOR IT TO BE PROCESSED.
- THE ENTIRE PACKAGE WILL BE RETURNED IF ANY INFORMATION IS MISSING AND IT WILL DELAY OR DECLINE AN APPROVAL.
- SUBMIT THIS APPLICATION AND ONE (1) COPY OF IT TO THE OFFICE OF PRIME MANAGEMENT. (THE ASSOCIATION WILL NOT ACCEPT APPLICATIONS.)
- HOA AND WATER BILLS MUST BE PAID IN FULL BEFORE BOARD OF DIRECTORS (BODS) REVIEW.
- THE BOD HAS UP TO THIRTY (30) DAYS TO REVIEW AND DECIDE ON ANY THOROUGHLY COMPLETED APPLICATIONS.

TIERRA VERDE AT DELRAY BEACH CONDOMINIUM ASSOCIATION
2000 ALTA MEADOWS LANE
DELRAY BEACH, FLORIDA 33444

TELEPHONE: (561) 265-1766

PRIME MANAGEMENT GROUP, INC.
6300 PARK OF COMMERCE BOULEVARD
BOCA RATON, FLORIDA 33487-8290

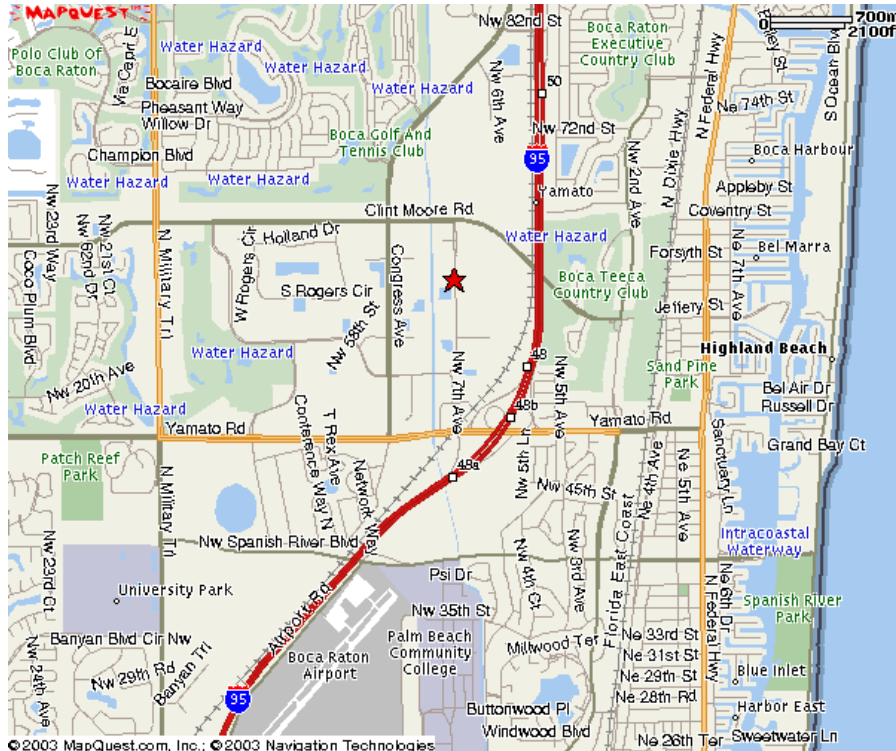
TELEPHONE: (561) 997-4045

THE BOARD OF DIRECTORS IS RESPONSIBLE FOR APPROVING OR DECLINING AN APPLICATION. PRIME MANAGEMENT IS RESPONSIBLE FOR PROCESSING APPLICATIONS.



TIERRA VERDE AT DELRAY BEACH

DIRECTIONS TO PRIME



- TAKE 95 TO YAMATO ROAD
- GO WEST ON YAMATO ROAD TO CONGRESS AVENUE
- TURN RIGHT ON CONGRESS AVENUE
- TURN RIGHT AT THE 1ST SET OF LIGHTS WHICH IS PARK OF CONGRESS BOULEVARD
- CONTINUE ALONG PARK OF COMMERCE BLVD FOR ABOUT ¾ MILES, PRIME MANAGEMENT IS ON THE RIGHT

PRIME MANAGEMENT GROUP, INC.

6300 PARK OF COMMERCE BOULEVARD ~ BOCA RATON, FLORIDA 33487-8290
(561) 997-4045



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ITEMS TO INCLUDE IN YOUR APPLICATION PACKAGE FOR RENTAL or SALE

- (1) UNIT OWNERS WILL BE REQUIRED TO PROVIDE A SECURITY DEPOSIT EQUAL TO TWO (2) MONTHS OF CURRENT HOMEOWNER ASSESSMENT (HOA) FEES WHICH WILL BE PLACED IN AN ESCROW ACCOUNT. THIS SECURITY DEPOSIT WILL BE USED WHEN THE UNIT OWNER SELLS THE PROPERTY OR INITIATES A LEASE OR RELEASE OF THE UNIT AND THERE ARE UNPAID AND DOCUMENTED VIOLATIONS, DESTRUCTION TO THE COMMON ELEMENTS, OR A HOMEOWNERS ASSOCIATION BALANCE. IN THE EVENT OF A LEASE, THE SECURITY DEPOSIT WILL HAVE TO BE REPLENISHED IN THE AMOUNT OF THE ASSOCIATION'S CURRENT ASSOCIATION FEES. IF THERE IS BALANCE, IT WILL BE RETURNED AT THE TIME OF RESALE.
- (2) A THOROUGHLY AND ACCURATELY COMPLETED APPLICATION.
- (3) COPY OF SIGNED SALES CONTRACT OR LEASE AGREEMENT.
- (4) PHOTOCOPIES OF DRIVER'S LICENSE OR PHOTO IDENTIFICATION CARD.
- (5) PHOTOGRAPHS OF ANY PETS THAT WILL RESIDE WITHIN A UNIT.
- (6) A CHECK IN THE AMOUNT OF \$100.00 FOR APPLICATION PROCESSING.
- (7) A CHECK IN THE AMOUNT OF \$50.00 FOR EACH ADULT FOR CREDIT AND CRIMINAL BACKGROUND PROCESSING.
- (8) A CHECK IN THE AMOUNT OF \$200.00 FOR EACH DOG RESIDING WITHIN YOUR UNIT. THIS IS NON-REFUNDABLE AND EXPLAINED FURTHER WITHIN THE APPLICATION.
- (9) MOVING INTO OR OUT OF THE COMMUNITY WILL ONLY BE ALLOWED MONDAY THROUGH SATURDAY BETWEEN THE HOURS OF 8:00 AM and 5:00 PM EST.
- (10) RENTERS ARE REQUIRED TO OBTAIN AND MAINTAIN A RENTER'S INSURANCE POLICY. A COPY OF THE POLICY MUST BE SUBMITTED WITHIN THIRTY (30) DAYS FOLLOWING THE BEGINNING OF THE LEASE. UNIT OWNERS ARE REQUIRED TO ENSURE COMPLIANCE.
- (11) **A COPY OF A LANDLORD'S PERMIT MUST BE SUBMITTED WITH A RENTAL APPLICATION. LANDLORD PERMITS ARE OBTAINED FROM THE CITY OF DELRAY BEACH.**
- (12) AN APPOINTMENT FOR AN IN-PERSON INTERVIEW WILL BE SCHEDULED ONCE THE BOARD OF DIRECTORS RECEIVES AND REVIEWS YOUR FULLY COMPLETED APPLICATION.

ALL CHECKS SHOULD BE MADE SEPARATELY AND PAYABLE TO:

TIERRA VERDE AT DELRAY BEACH CONDOMINIUM ASSOCIATION

THE BOARD OF DIRECTORS HAS THIRTY (30) DAYS TO PROCESS APPLICATIONS.

PLEASE RETURN COMPLETED APPLICATION TO:

PRIME MANAGEMENT GROUP, INC.
6300 PARK OF COMMERCE BLVD
BOCA RATON FLORIDA 33487
ATTN: RENTAL/RESALE DEPT.
561-997-4045



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TIERRA VERDE AT DELRAY BEACH CONDOMINIUM ASSOCIATION

Applicant(s) hereby authorizes Prime Management Group to obtain a consumer report, and any other information it deems necessary for the purpose of evaluating the application. Applicant(s) understands that such information may include, but is not limited to, credit history, civil and criminal information, records of arrest, rental history, employment/salary details, vehicle records, licensing records, and/or any other necessary information. Applicant(s) understands that subsequent consumer reports may be obtained and utilized under this authorization in connection with an update, renewal, extension or collection with respect or in connection with the rental or lease of a residence for which this application was made. Applicant(s) hereby expressly release Prime Management Group, and any procurer or furnisher of information, from any liability what-so-ever in the use, procurement, or furnishing of such information, and understand that my application information may be provided to various local, state, and/or federal government agencies including without limitation, various law enforcement agencies.

(Applicant's Signature)

Date

(Applicant's Signature)

Date

(Applicant's Signature)

Date



TIERRA VERDE
AT DELRAY BEACH

Filled out by Prime Management

_____ Date Received Application _____ Date Delivered to Board

ASSOCIATION NAME: _____

UNIT ADDRESS: _____

NAME OF CURRENT OWNER: _____

PERMANENT ADDRESS OF OWNER: _____ PH: _____

CITY, STATE, ZIP#: _____

NAME OF APPLICANT: _____ SS#: _____ AGE: _____

CO-APPLICANT: _____ SS#: _____ AGE: _____

APPLICANT'S CURRENT ADDRESS: _____ PHONE: _____

CITY, STATE, ZIP #: _____

PLEASE	<input type="checkbox"/>	RENEWAL
CHECK	<input type="checkbox"/>	RENTAL APPLICATION-RENTAL PERIOD FROM _____ TO _____
ONE ONLY	<input type="checkbox"/>	SALE APPLICATION-DESIRED CLOSING DATE: _____

PLEASE LIST ALL OCCUPANT (S), WHO WILL RESIDE AT THE RESIDENCE IF APPROVED:

NAME	RELATIONSHIP TO APPLICANT	DATE OF BIRTH
_____	_____	_____
_____	_____	_____
_____	_____	_____

AGE OF OLDEST OCCUPANT _____ **AGE OF YOUNGEST OCCUPANT** _____

HOW MANY PETS DO YOU HAVE? _____ **TYPE:** _____ **WEIGHT:** _____

HOW MANY CARS DO YOU HAVE? _____

YEAR, MAKE & MODEL OF VEHICLE(S) _____

YEAR, MAKE & MODEL OF VEHICLE(S) _____

LICENSE PLATE NUMBER _____ **VEHICLE REGISTRATION NUMBER** _____

LICENSE PLATE NUMBER _____ **VEHICLE REGISTRATION NUMBER** _____



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NAME OF ATTORNEY, REALTOR OR TITLE COMPANY: (PLEASE CIRCLE ONE)

ADDRESS: _____ LOCAL PHONE #: (____) _____

IF APPROVED, PROVIDE ADDRESS WHERE APPROVAL CERTIFICATE SHOULD BE SENT:

I. IN CASE OF EMERGENCY, PLEASE NOTIFY: PHONE NUMBER (____) _____

NAME: _____ RELATIONSHIP: _____

ADDRESS: _____

STREET CITY STATE ZIP

II. IN CASE OF EMERGENCY, PLEASE NOTIFY: PHONE NUMBER (____) _____

NAME: _____ RELATIONSHIP: _____

ADDRESS: _____

STREET CITY STATE ZIP

THIS SECTION FOR PRIME MANAGEMENT USE ONLY

OUTSTANDING HOA FEES: AMOUNT: \$ _____ AS OF _____

OUTSTANDING WATER BALANCE: AMOUNT: \$ _____ AS OF _____

COMPLETED BY: _____

*** PRIME MANAGEMENT WILL CONTACT UNIT OWNER OF ANY BALANCES AND INFORM HIM/HER THAT APPLICATION WILL BE REVIEWED BY BODS UNTIL THEY ARE PAID COMPLETELY.**



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Prospective residents agree and acknowledge the following community rules and regulations by reviewing and acknowledging by signature all of the items below. Condominium documents supersede any information discussed below:

Topics for Acknowledgement	
1)	Unit owners or renters are not allowed to sublease at any time. Leasing agreements shall be no less than seven (7) months in duration and no more than two (2) times in a calendar year.
2)	New unit owners become responsible for any and all outstanding balances after a closing. Association is not responsible for any miscommunication provided by agents or any businesses associated with the Association.
3)	New residents (owner/renter) are responsible contacting public utilities (FPL, Commercial Water) to register their accounts with them. Contact our Administrative Assistant at 561-265-1766 for assistance.
4)	Unit owners are fully responsible for the activities of their tenants or guests.
5)	Residents are allowed only 5 guests at the pool at anytime. Additional guests require permission and approval by the Board. Forms can be obtained at the Clubhouses and the Board has the right to remove anyone not following the pool rules. Pets and glass containers are not allowed within the pool area. Children under 18 years of age must be supervised. Residents are required to clean up after themselves.
6)	In accordance with the Association, the City of Delray Beach, and Palm Beach County, pets must be kept on a leash at all times. No aggressive breed pets are allowed at Tierra Verde. Pet owners are responsible for cleaning up after their pets. Fines will be made for non-compliance.
7)	No large work trucks or any type of water craft or unregistered vehicles are to be parked with in the community at any time. The community has the right to remove vehicles that appear to be abandoned.
8)	Satellite dishes are allowed, but cannot be drilled into railings, balconies, patios, or anywhere on the outside walls of buildings.
9)	Public parking is only allowed in clearly marked spaces. Parking is not allowed in any commonly trafficked thoroughfares within the community. Only one (1) car is allowed to be parked in front of a garage space. The Association has the right to tow any vehicles not following these rules.
10)	Fines and repair costs will be charged to unit owners who damage any of the community amenities including, but not limited to, security gates, courts, car wash, pool area, club house etc. Security monitors are located within the community and record activities 24 hours per day, 7 days per week.
11)	Residents are not allowed to drill or hang anything on the balcony railings, outside walls of units or into patio areas. In addition, no resident is to paint or tile the balcony or patio.
12)	No trash or garbage is to be left outside of units at any time. Unit owners are responsible for properly disposing furniture or fixtures. Unit owner agrees to make appropriate accommodations for removal. Association is not responsible for costs of removal.
13)	Guests of a Tierra Verde resident must be accompanied by the by the resident or owner for access to any common areas including, but not limited to the pool, fitness areas, activity courts.
14)	New Owners have obtained a copy of the Condominium Declarations from previous owner or purchased by the association. New renters have been given a copy of the Condominium Declarations by the owner.

Signature: _____

Date: _____

Signature: _____

Date: _____

Signature: _____

Date: _____

Witness/Board Member: _____

Date: _____



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PET IDENTIFICATION AGREEMENT - ONE FORM PER PET

As unit owner or tenant at **Tierra Verde at Delray Beach.**, located within the community at 2000 Alta Meadows Lane, Delray Beach, Florida 33444, I/We request permission to bring upon the property and, to keep within the property, a pet which is described as:

GENERIC SPECIES (dog,cat,etc.) _____ NAME OF PET _____

IF DOG, BREED: _____ COLOR: _____

SEX: _____ WEIGHT: _____

Residents are allowed to have no more than two (2) pets, each weighing no more than fifty (50) pounds.

A NON-REFUNDABLE PET FEE OF \$200.00 PER DOG IS REQUIRED PER APPLICATION

The purpose of this Pet Fee is to provide a fund for pet-caused damages to the common areas, ground maintenance such as spraying for ticks and fleas as well as supplying doggie bags.

1. If granted this permission, I/We will consistently and diligently discipline and supervise said pet in such a manner as to prevent its becoming, in any way whatever, objectionable to or a nuisance, including excessive barking.
2. Said pet shall never be allowed to freely roam any common area of the Association premises on or off a leash.
3. The pet must be in the company of an individual willing and able to fully control it; and that in matters of its exercise and relief, it shall at all times be under prudent control, considerate of the interests and sensibilities of fellow condominium residents, their guests and all others.
4. The pet described is not aggressive, vicious or dangerous to other animals or persons.
5. Unit owners will be the responsible person(s) for pets. Pet owners are required to pick up after their dog.
6. A color photograph of each pet is required for approval by the Board of Directors.

Should legal action become necessary for the Association to enforce the above provisions, Rules and Regulations and Covenants, the owner of the unit shall be held responsible for any attorney's fees and or Fines assessed by the Association.

PET OWNER'S NAME: _____

ADDRESS: _____ UNIT: _____

BOARD APPROVAL: _____ DATE: _____